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MEMORANDUM

Date: November 5, 2007

To: Consultants

From: Dana J. Edwards, DFCM

Reference: Administrative Office of the Courts
St. George Fifth District Court – Commissioning
DFCM Project No. 06281150

Subject: **Short Listing**

After reviewing the submittals for the St. George Fifth District Court project, DFCM has decided not to short list prior to selection interviews. All 6 firms that submitted complete proposals will be invited to the final selection interviews on **Thursday, November 8, 2007, in Room 2112 of the 2nd floor of the State Office Building, Salt Lake City, Utah.**

The following firms will interview:

12:30 pm to 1:00 pm	E-Cube, Inc.
1:10 pm to 1:40 pm	Heery International, Inc.
1:50 pm to 2:20 pm	EMC Engineers, Inc.
2:30 pm to 3:00 pm	Welsh Commissioning Group, Inc.
3:10 pm to 3:40 pm	Total Building Commissioning
3:50 pm to 4:20 pm	Stanley Consultants

The selection committee members for this project are:

Gordon Bissenger - Admin Office of the Courts
Brent Tippits – VCBO Architecture
Dan Pennock – Okland Construction
Jake Jacobsen - DFCM

If you have any questions please do not hesitate to call Mr. Lynn Hinrichs (801) 538-3255 or myself at (801) 538-3412